

# On-campus Attendance Guide



# Attendance Guide

Registering your attendance for on-campus learning is completed through our [VLE](#) system. Simply click on the module tile, select 'in-class attendance', then you just need to click on the link to confirm your attendance.



This can be completed on a phone, tablet, or laptop but you **MUST** be connected to the ARU London WIFI for this to validate. The WIFI details and password can be found in any of the classrooms as well as within the VLE itself.

More info on the [Attendance Procedure](#) and [FAQs](#) available can be found on our website.

As a student, you are responsible for making sure your attendance is up-to-date and accurate. If you believe you are having a technological issue, you can enquire about your attendance record by making an attendance enquiry through the VLE. Simply login to VLE > My Forms > Attendance Enquiry.

Attendance enquiry details **MUST** include the date, session (AM, PM, EV), the module and any additional information you would like the attendance team to investigate. Once you have submitted your attendance enquiry, you will receive a response within three to five working days.

For any other enquiries or assistance, please email [attendance@london.aru.ac.uk](mailto:attendance@london.aru.ac.uk)