

# VLE Turnitin Submission Guide

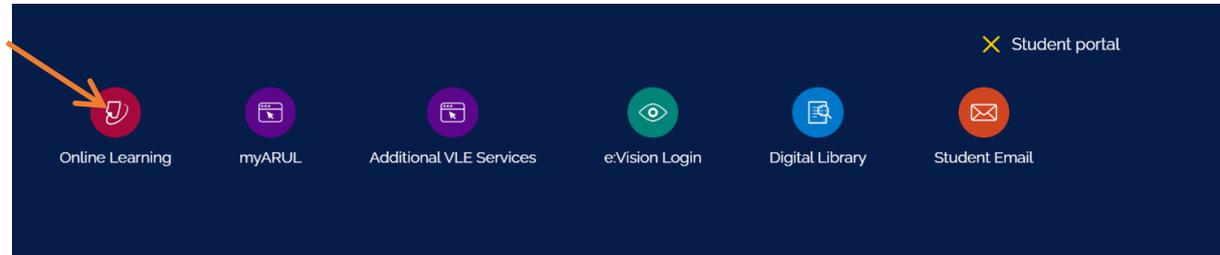


**a.r.u.** | London

# How to make a Turnitin submission through VLE

## Step 1:

Go to: <https://london.aru.ac.uk/> and click on '**Student Portal**' and then '**Online Learning**'.



## Step 2:

On the login page enter your VLE username and password then click '**Sign in**' e.g. 3xxxx and password is your DOB: DDMMYY.

### Anglia Ruskin University London

Remember username

[Forgotten your username or password?](#)

Cookies must be enabled in your browser [?](#)

### Step 3:

Click on the title of the module that you want to submit an assignment for.

The screenshot shows the 'My Courses' page on learnarul.uk. The page features a grid of course tiles, each with a yellow circular icon containing a stork and a 'Course >' button. An orange arrow points to the tile titled 'T1\_Personal Development\_6...'. To the right of the grid is a sidebar with a list of services: iCentre, Learning Resource Centre, Employability and Jobs Board, Student Wellbeing, Turnitin Practice, Academic Skills Workshops, Self-Study English Language, and ARU London Investment Club. Below this is a calendar for October 2020 and a 'Kortext E' section with 'ARUL Live Support' and 'a.r.u. London' logos.

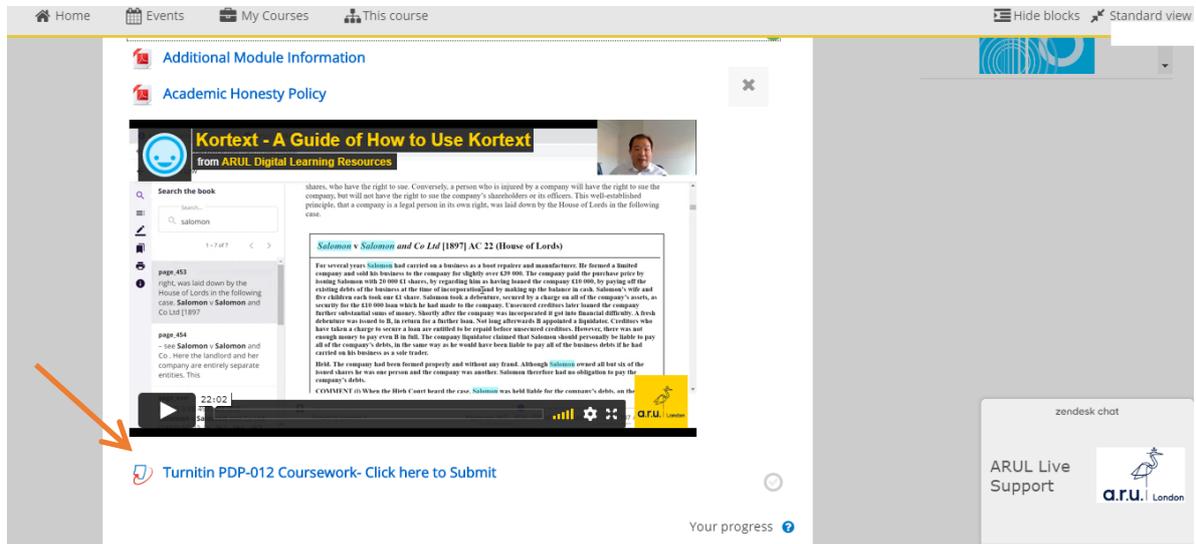
### Step 4:

Click on the 'Assessments and Assessment Guidance' tab

The screenshot shows the course page for 'MDF - MOD006960 Skills for Higher Education'. The page has a navigation bar with 'Home', 'Events', 'My Courses', and 'This course'. Below the navigation bar, there are several tabs: 'PDPS Module Information Tri 1 2020', 'Announcements', and 'MDF - MOD006960 Skills for Higher Education'. An orange arrow points to the 'Assessments & Assessment Guidance' tab. The main content area is a grid of tabs: 'Assessments & Assessment Guidance', 'Zoom Webinar Links', 'Module Books', 'BKS Student Learning Resources', 'Studying this term', 'Week 1 - Module Outline and Resilience', 'Week 2 - Managing Stress', and 'Week 3 - Emotional Regulation'. To the right is a sidebar with a calendar for October 2020, a 'Hide site events' section, and a 'Kortext Bookshelf' section with book covers for 'SKILLS FOR SUCCESS' and 'EFFECTIVE MANAGEMENT'.

## Step 5:

Click on the Turnitin submission link.



The screenshot shows a course page with a video player titled "Kortext - A Guide of How to Use Kortext from ARUL Digital Learning Resources". Below the video player, there is a link that says "Turnitin PDP-012 Coursework- Click here to Submit". An orange arrow points to this link. The page also includes navigation tabs like "Home", "Events", "My Courses", and "This course", and a "zendesk chat" widget for "ARUL Live Support".

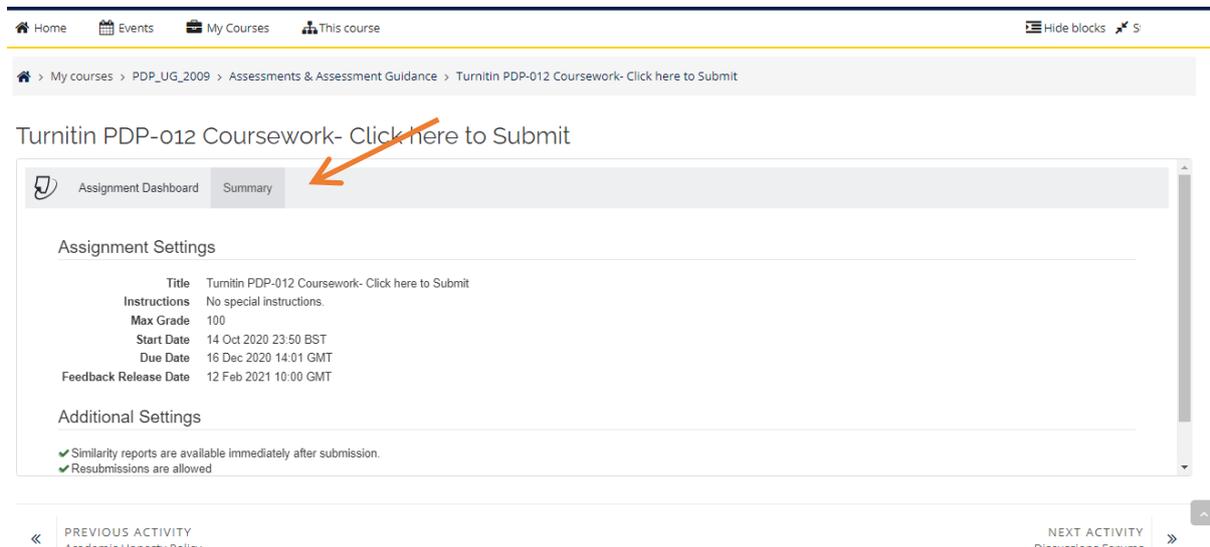
The icon next to an assignment submission will look like



this:

## Step 6:

Click on 'Summary' and then read the assessment summary before submitting.



The screenshot shows the Turnitin submission page for "Turnitin PDP-012 Coursework- Click here to Submit". The "Summary" tab is selected, and an orange arrow points to it. The page displays "Assignment Settings" with the following details:

Setting	Value
Title	Turnitin PDP-012 Coursework- Click here to Submit
Instructions	No special instructions.
Max Grade	100
Start Date	14 Oct 2020 23:50 BST
Due Date	16 Dec 2020 14:01 GMT
Feedback Release Date	12 Feb 2021 10:00 GMT

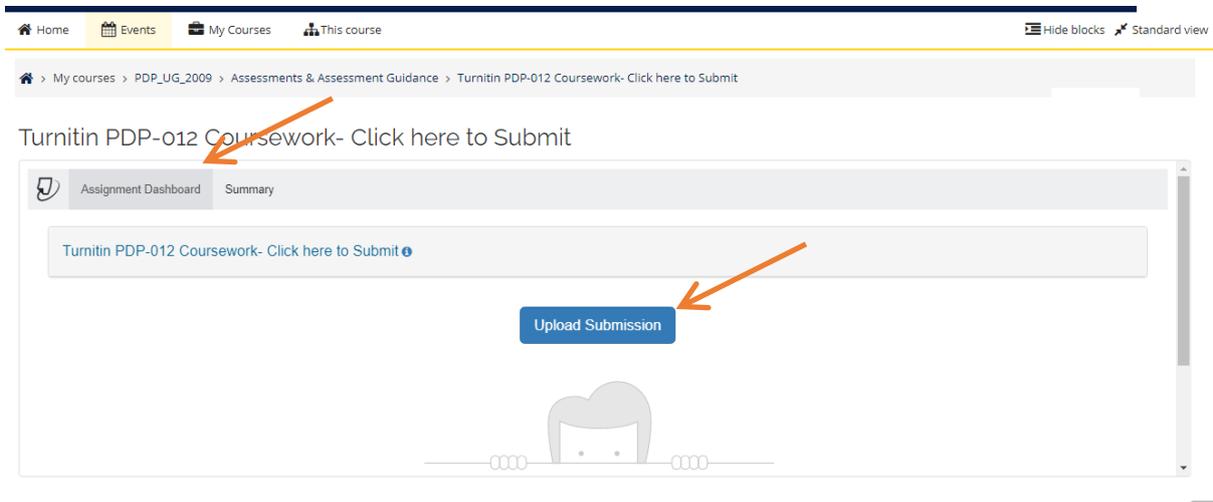
Additional Settings:

- Similarity reports are available immediately after submission.
- Resubmissions are allowed

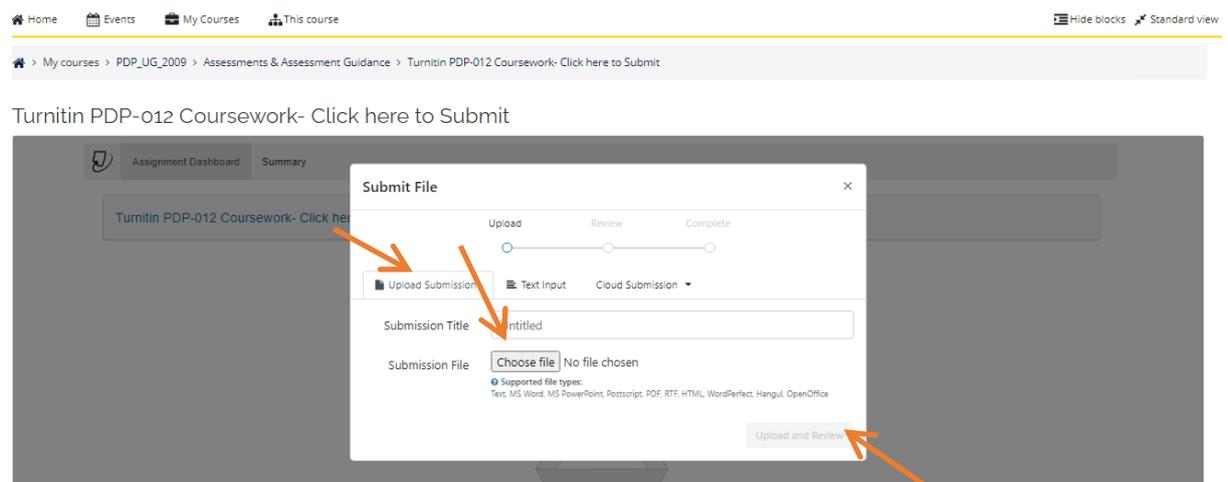
Navigation buttons for "PREVIOUS ACTIVITY" and "NEXT ACTIVITY" are visible at the bottom.

## Step 7:

Then click back on '**Assignment Dashboard**' and then '**Upload Submission**'.



## Step 8:



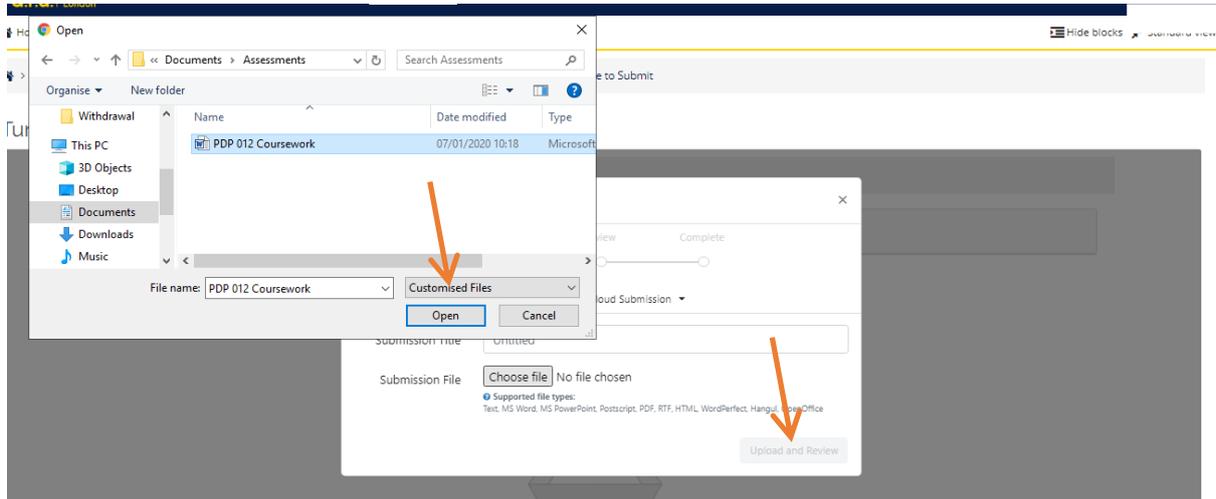
To upload a file from your computer, click '**Choose file**' and add a submission title.

To upload a file from Dropbox, Google Drive or OneDrive, click '**Cloud Submission**'.

## Step 9:

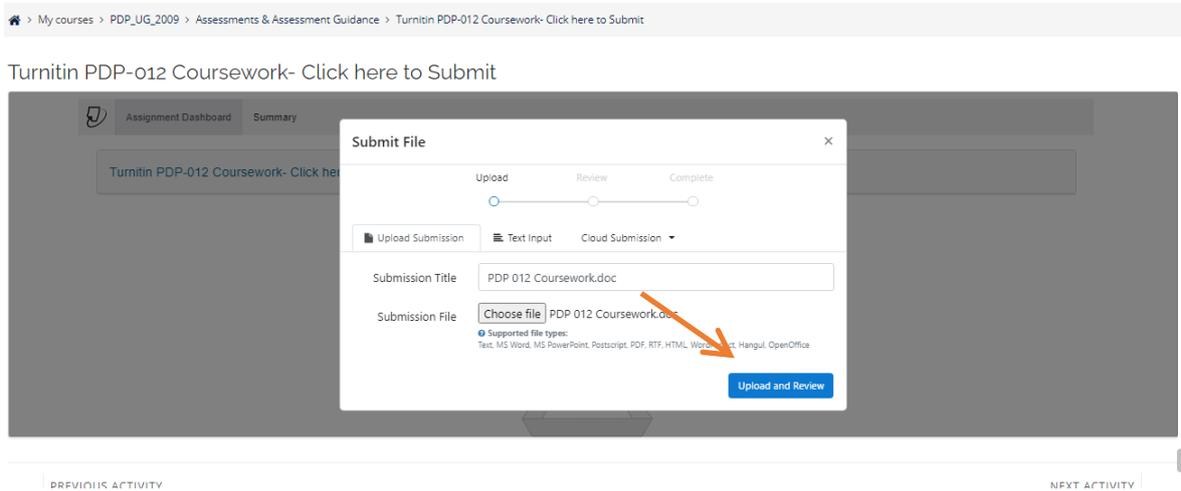
Select your assignment from a computer, Dropbox, Google Drive or OneDrive and click **'Open'** and then click **'Upload and Review'**.

**If you are unable to see the 'Upload and Review' button, you need to zoom out by pressing CTRL and MINUS on your keyboard.**



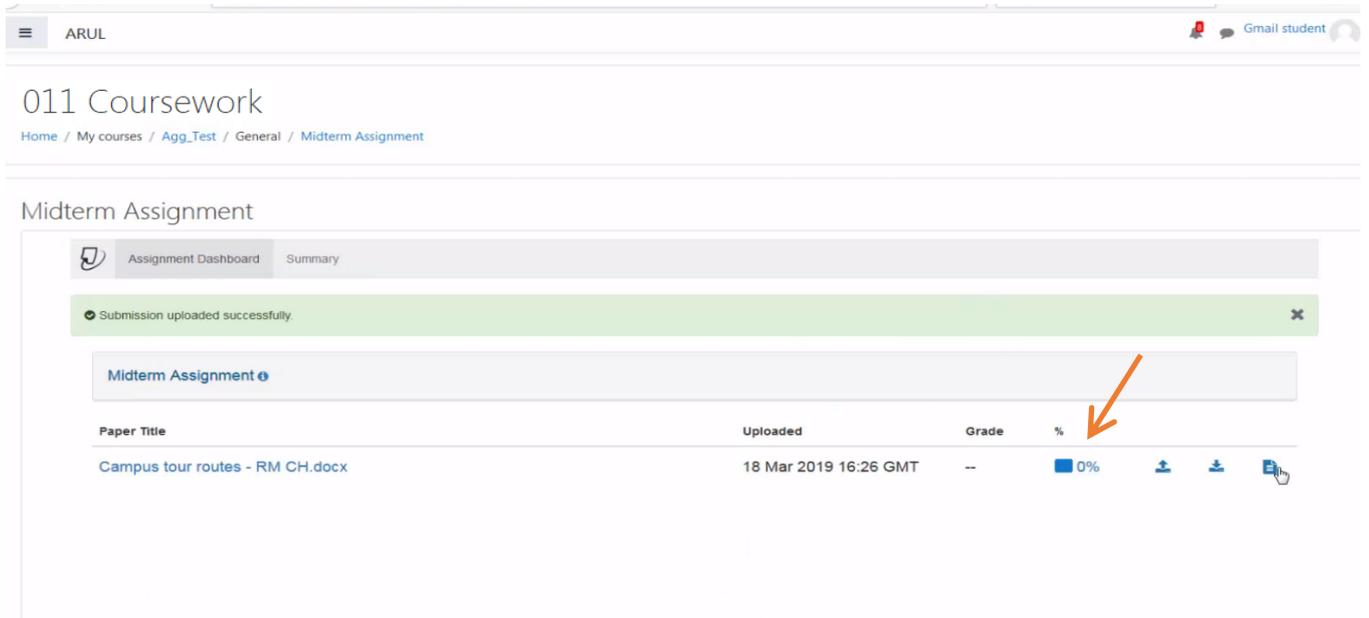
## Step 10:

Once you have uploaded your assignment, you can preview your submission. If you are happy with your assignment, then click **'Submit to Turnitin'**.



## Step II:

You will then see '**Submission uploaded successfully**' highlighted in green. You can check your originality report by clicking on %.



The screenshot shows the ARUL course dashboard for '011 Coursework'. A green notification bar at the top states 'Submission uploaded successfully'. Below it, a table lists the submission details:

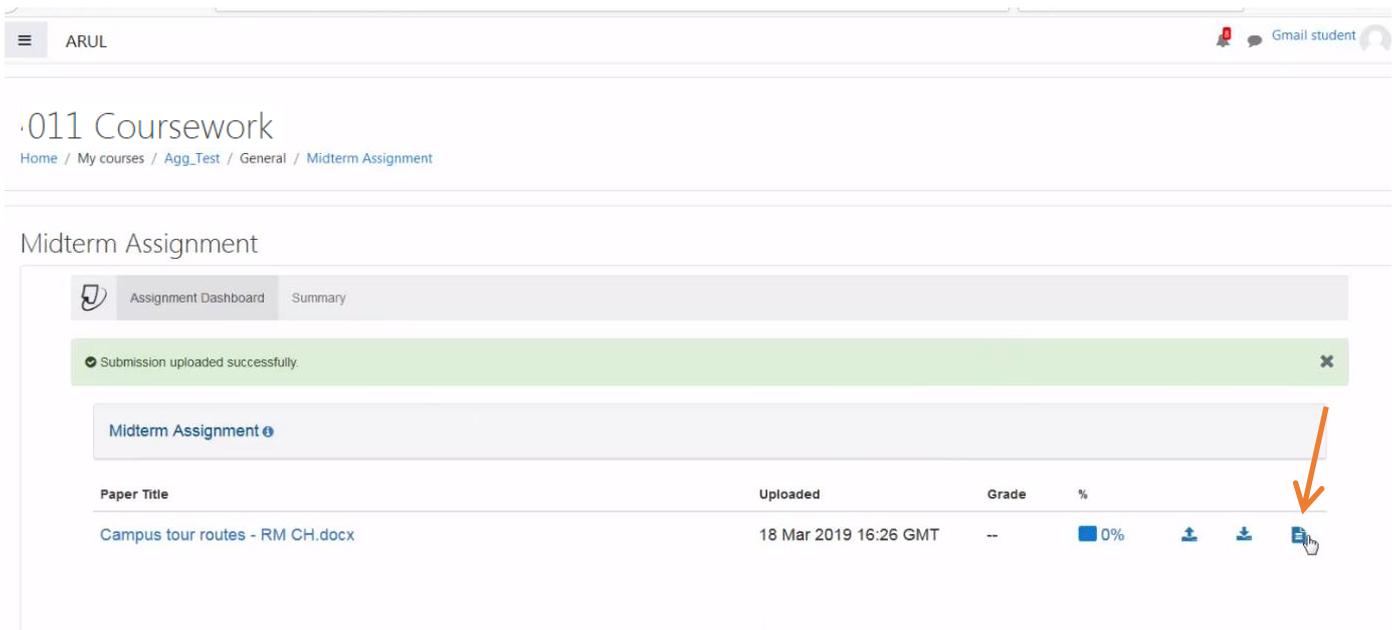
Paper Title	Uploaded	Grade	%	
Campus tour routes - RM CH.docx	18 Mar 2019 16:26 GMT	--	0%	

An orange arrow points to the percentage icon in the table.

You can **resubmit as many times as you like before the deadline**, but if you submit more than 3 times the originality report will take 24 hours to appear.

## Step I2:

You will not be automatically e-mailed a digital receipt, but you are able to download it by clicking on this button.



The screenshot shows the ARUL course dashboard for '011 Coursework'. A green notification bar at the top states 'Submission uploaded successfully'. Below it, a table lists the submission details:

Paper Title	Uploaded	Grade	%	
Campus tour routes - RM CH.docx	18 Mar 2019 16:26 GMT	--	0%	

An orange arrow points to the download button in the table.

For any other submission enquires please contact: [iCentre@london.aru.ac.uk](mailto:iCentre@london.aru.ac.uk).