

Accessing ARU Digital Library Guide



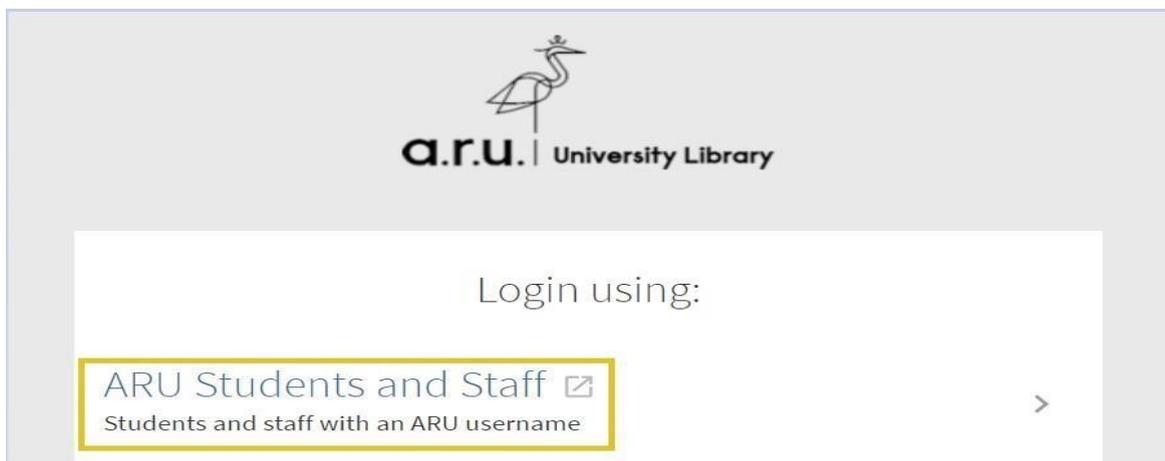
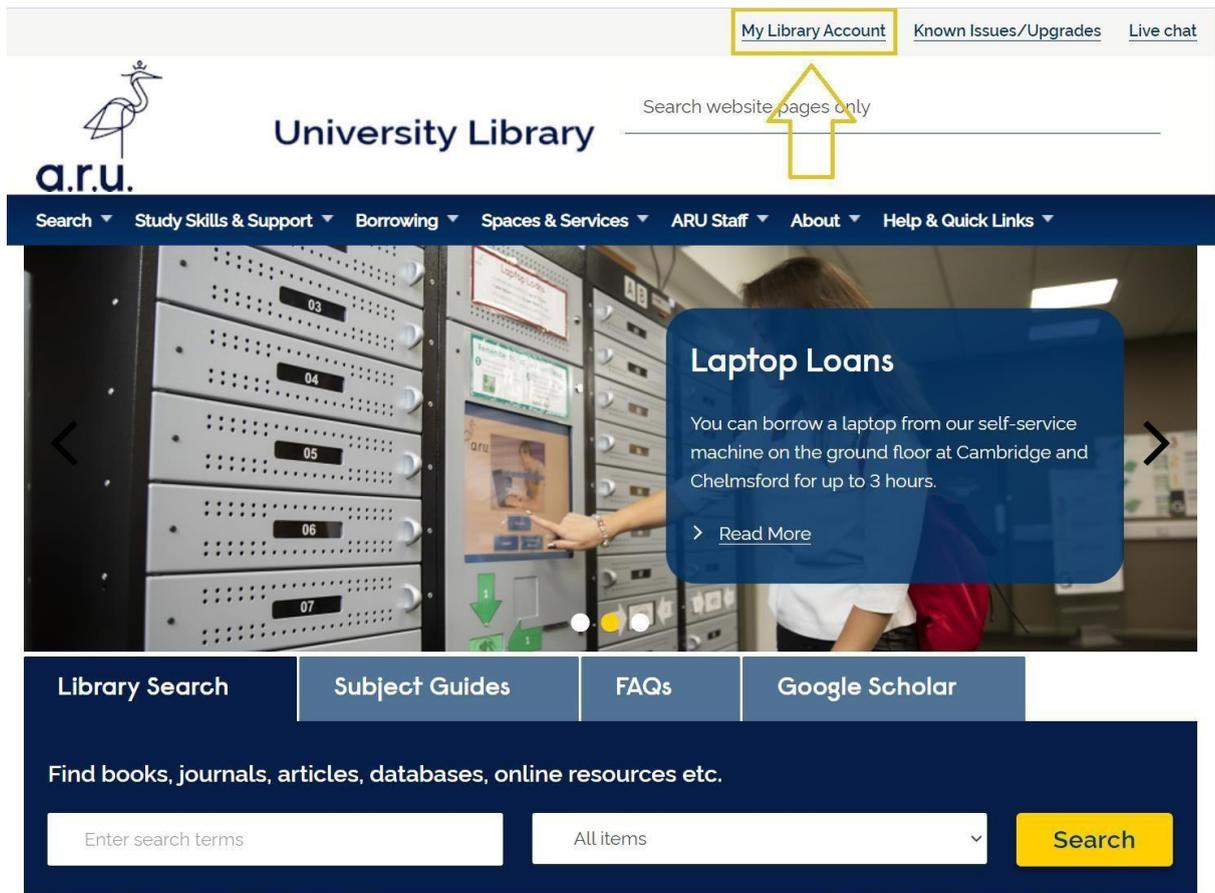
Step 1:

Go to <https://london.aru.ac.uk/> and select 'Student Portal' to get access to all learning platforms, then click on 'Digital Library'.



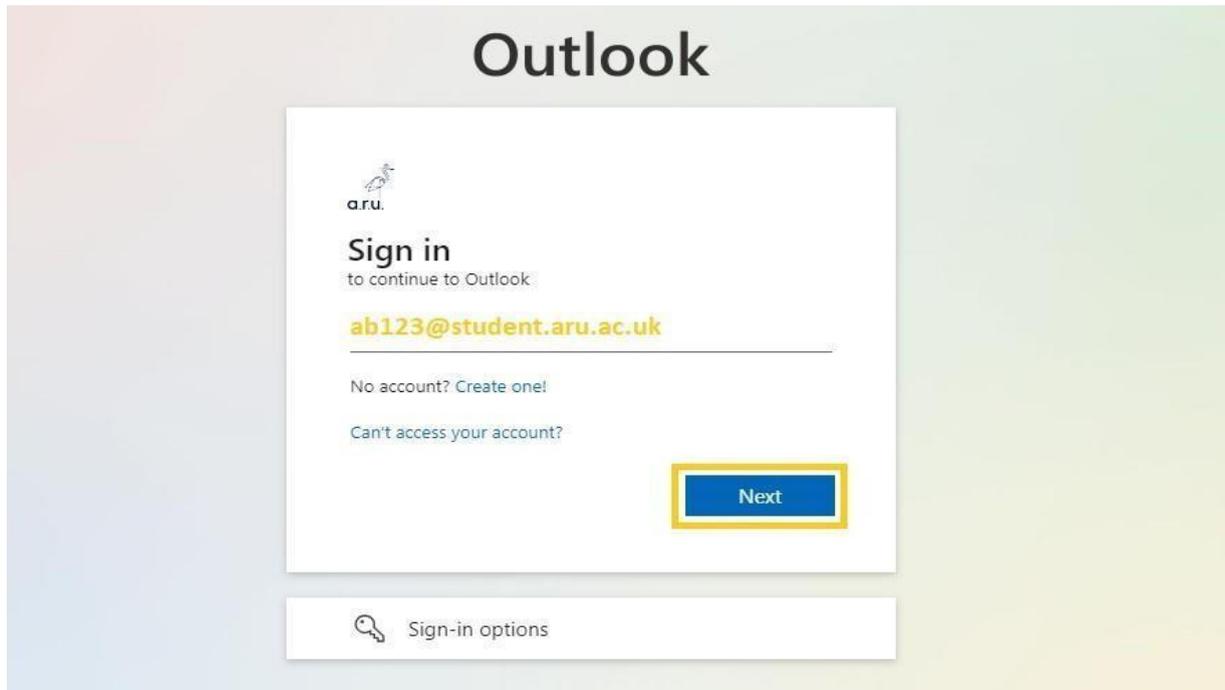
Step 2:

Once you click on 'Digital Library' you will then be directed to the Digital Library login page. To login, click on 'My Library Account' and select an option to login as 'ARU Students and Staff'.



Step 3:

The page will be directed to login to your Outlook. Enter your student email address, e.g. ab123@student.aru.ac.uk and click 'Next'.



The image shows the Outlook sign-in page for a.r.u. The page has a white background with a blue header area. The word "Outlook" is prominently displayed at the top. Below it, the a.r.u. logo is visible. The main content area is a white box with the text "Sign in to continue to Outlook". The email address "ab123@student.aru.ac.uk" is entered in a text field. Below the text field, there are two links: "No account? Create one!" and "Can't access your account?". A blue "Next" button is highlighted with a yellow border. At the bottom of the white box, there is a "Sign-in options" link with a magnifying glass icon.

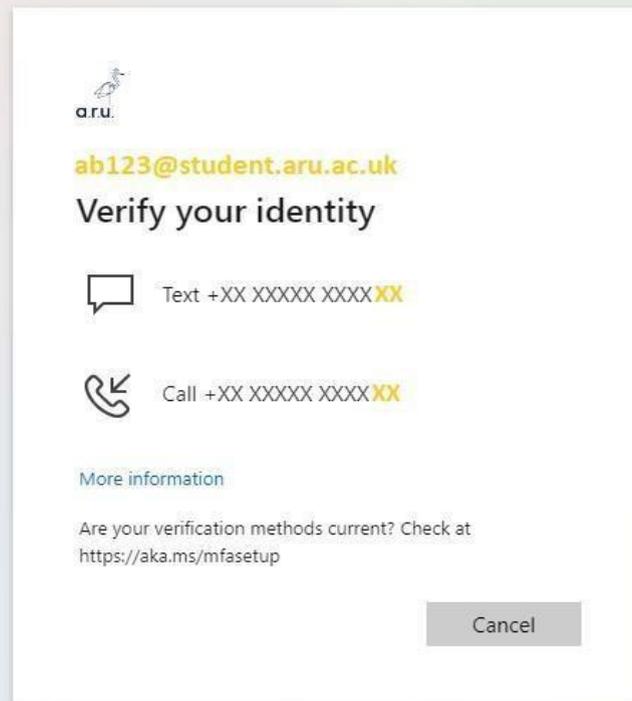
Step 4:

Enter your created E:Vision Password to sign-in into your Student Email account and verify your identity with selected verification method, e.g. text to your phone number.



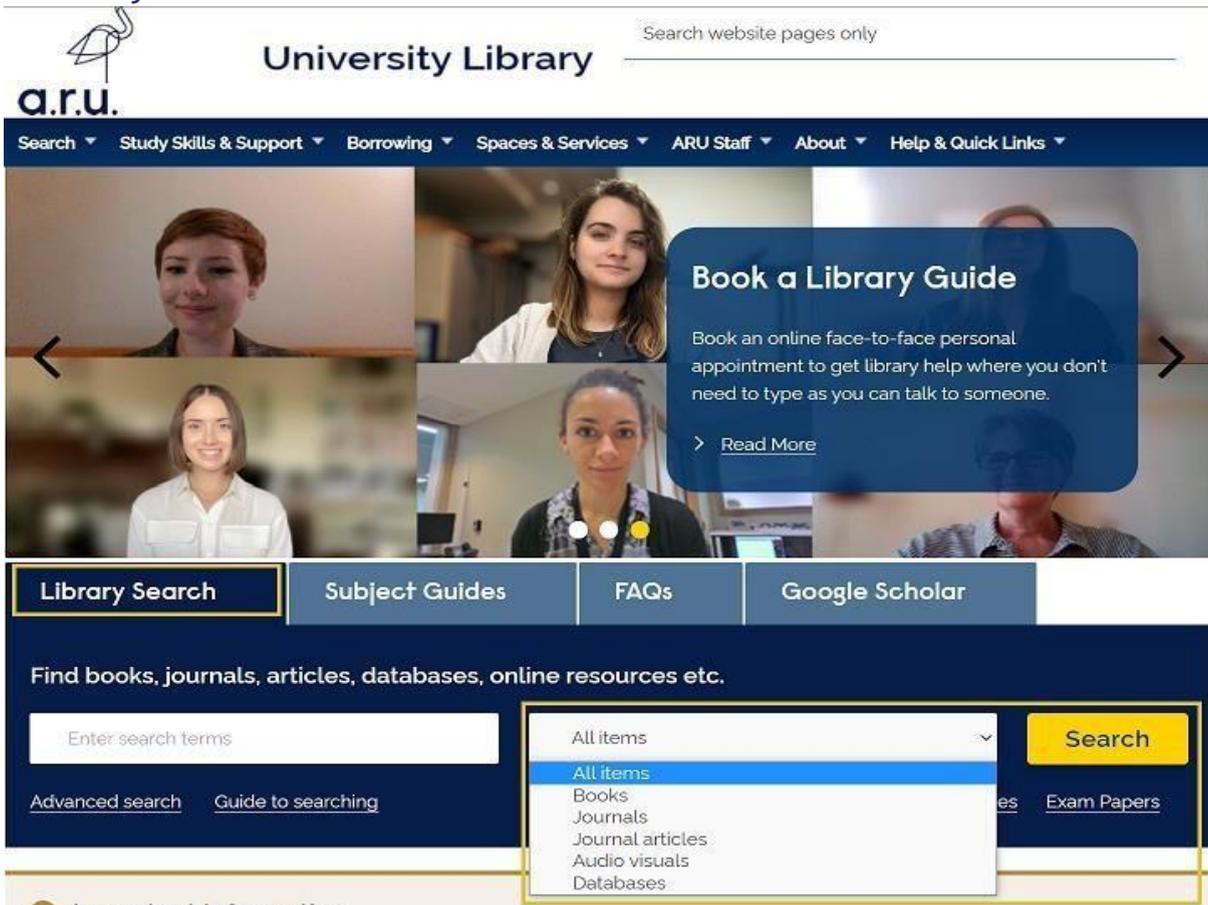
The image shows the a.r.u. sign-in page. The background is dark blue with a white geometric pattern. The a.r.u. logo is at the top right. Below the logo, there is a section titled "Sign in with your Full Username:". Underneath, there are two lines of text: "Students: abc123@student.aru.ac.uk or abc123@pgr.aru.ac.uk" and "Staff: abc123@aru.ac.uk". There are two text input fields: the first contains "ab123@student.aru.ac.uk" and the second is labeled "E:Vision Password". A yellow "Sign in" button is below the fields. Below the button, there is a section for "Azure Multi-Factor Authentication" with a heading "You must be registered for Self Service Password-Reset (SSPR) and Multifactor Authentication (MFA) to use our services". There are two links: "How to register for SSPR/MFA" and "How to change your password using SSPR". Below this, there is a section "Still need help logging in?" with a link "Click here to get help". At the bottom, there is a note: "Only our students, staff and authorised visitors".

Outlook



Step 5:

Once successfully logged in with your Student Email, you will have full use of the 'Library Search' and 'Subject Guides' functions in the search box. Within the Library Search function, you can input specific titles or terms you may be looking for in a book or journal.



Step 6:

To ensure results are more relevant you can search by specific subject. Please select an option 'Subject Guides' and click 'Browse by A-Z list' as highlighted below.

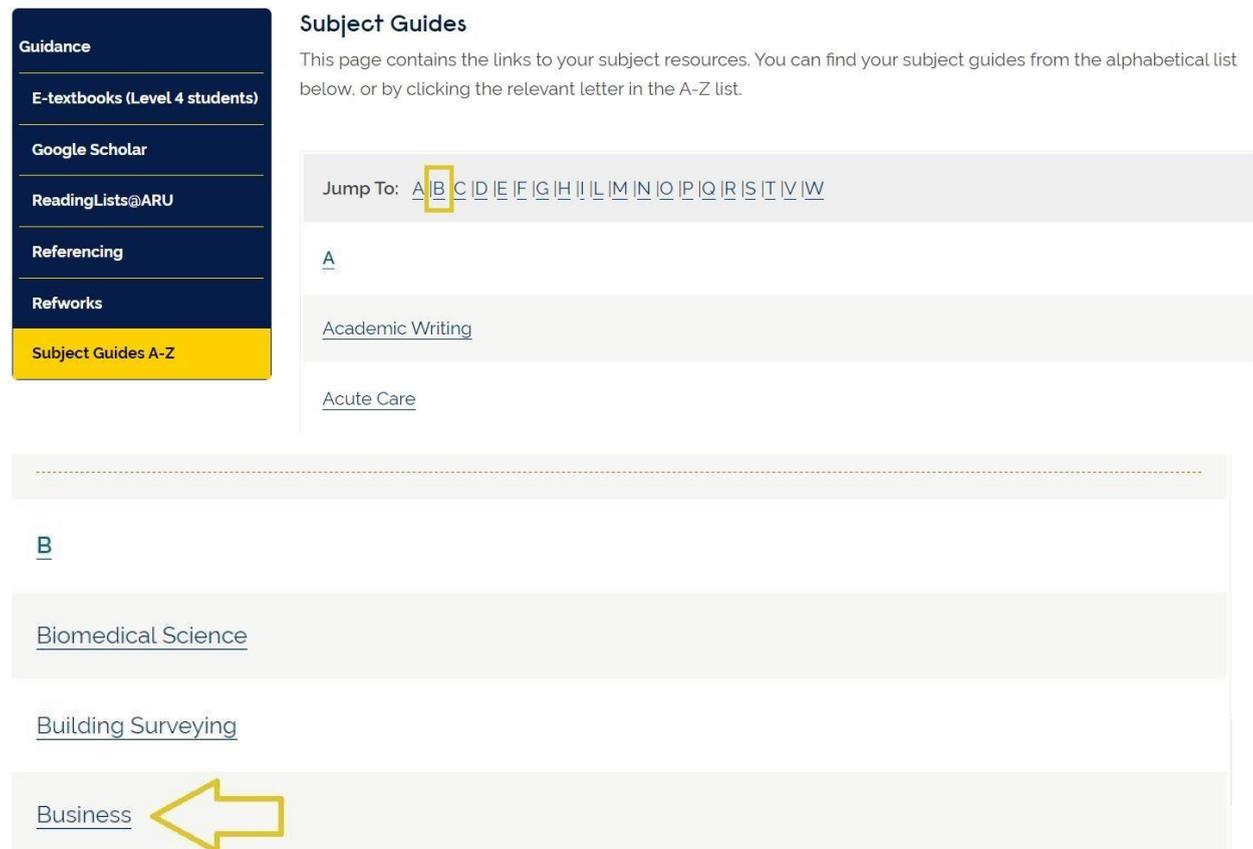


The screenshot shows a navigation bar with four tabs: 'Library Search', 'Subject Guides', 'FAQs', and 'Google Scholar'. The 'Subject Guides' tab is highlighted with a yellow box. Below the navigation bar is a dark blue search area with the text 'Find a guide to your subject'. There is a search input field with the placeholder text 'Enter search terms' and a yellow 'Search' button. Below the search input field, the text 'Browse by A-Z list' is highlighted with a yellow box, and a yellow arrow points to it from the right.

Step 7:

Once redirected to the A-Z of Subject Guides select the letter of the subject you wish to search, e.g. **B for Business**.

[Home](#) > [Study Skills & Support](#) > [Guidance](#) > [Subject Guides A-Z](#)



The screenshot shows the 'Subject Guides' page. On the left is a dark blue sidebar with a list of navigation options: 'Guidance', 'E-textbooks (Level 4 students)', 'Google Scholar', 'ReadingLists@ARU', 'Referencing', 'Refworks', and 'Subject Guides A-Z'. The 'Subject Guides A-Z' option is highlighted in yellow. The main content area is titled 'Subject Guides' and contains the text: 'This page contains the links to your subject resources. You can find your subject guides from the alphabetical list below, or by clicking the relevant letter in the A-Z list.' Below this text is a 'Jump To:' section with a list of letters: 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'I', 'L', 'M', 'N', 'O', 'P', 'Q', 'R', 'S', 'T', 'V', 'W'. The letter 'B' is highlighted with a yellow box. Below the 'Jump To:' section is a list of subject guides under the letter 'A': 'Academic Writing' and 'Acute Care'. Below this list is a section for the letter 'B', which contains a list of subject guides: 'Biomedical Science', 'Building Surveying', and 'Business'. The 'Business' link is highlighted with a yellow box, and a yellow arrow points to it from the right.

Step 7:

You will be redirected to the subject homepage with any of the available books, journals, databases, statistics, and etc. for the Business. For example, click on the 'Databases' to access available source, such as 'Business Source Premier'.

University Library / LibGuides / Business / Databases

Business: Databases

Search this Guide Search

Books Journals **Databases** Statistics Other Referencing

Business Databases

Please see our Business and Management Youtube Playlist for videos on using eresources featured in this guide.

Databases

A database is a searchable collection of information and may contain a range of information including books, journal articles, reports, newspaper articles, reviews, film and TV.

Some specialise in one subject or a specific type of information (e.g journal articles), others have a range of information types suitable for all subjects.

Database links and information

Journal articles

Business Source Premier: Business journal articles and company reports.

EBSCOhost

Emerald: Journal articles and case studies.

emerald

Please note:

Access to some resources from off-campus may be restricted at times as some Journals and Publishers require 'Authentication Notes'.

For more information or further assistance on Digital Library, please contact **Learning Resources Centre**:

learningresources@london.aru.ac.uk

Alternatively, join **LRC Online Live Support Chat** from the link below:

<https://zoom.us/j/97737256809>

Our LRC Online Live Support Chat Opening Hours:

Term-Time hours:

Monday - Friday 9:00 - 17:30

Tuesday, Thursday 9:00 - 19:30

Saturday 9:00 - 17:00

Non Term-Time hours:

Monday - Friday 9:00 - 17:30